

Shanna Jones

Junior Front-End Developer/ Project Management Professional (PMP)

SUMMARY

- Completed [SheCodes](#) Front-End Development course and am excited for a career transition into Front-End Development
- 25 years project management experience in private and public sectors
- Dozens of successfully implemented projects and programs
- Excellent communication and presentation skills with a focus on a people first approach

EXPERIENCE

IT Project Manager

City of Scottsdale

Arizona, USA

Oct 2022 - Sep 2024

- ❖ Stood up a fully functioning PMO from start to finish including governance, templates, processes, resource center, and training in first 9 months saving the city \$180,000 in consulting fees for completion
- ❖ Completed 16+ full project implementations from project charter through closeout including 4 data projects, 2 significant AI projects, 8 Cyber Security projects and several infrastructure projects
- ❖ SME and product owner of the Project Management Platform "Sensei." Completed administration, set up and onboarding of 75 users for project management training
- ❖ Established Data Program Governance Strategy and Roadmap, Cybersecurity Strategy and Roadmap, AI Governance, Strategy and Roadmap

IT Project Manager/Business Analyst

Cornerstone Advisors, LLC

Arizona, USA

Jun 2021 - Oct 2022

- ❖ Established Agile project methodologies in Azure DevOps for software development team, successfully completed 4 releases of proprietary software
- ❖ Streamlined use of SmartSheet for project management practices
- ❖ 30% onboarding/offboarding time savings by creating policies and procedures with IT and Cyber Security teams
- ❖ 100% migration of on premise server structure to SharePoint. Created processes and procedures as SharePoint SME and product

LOCATION

** Tübingen, DE

(49) 0178 3770249

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** Willing to work for U.S. companies on ET as well as the European Union. I am able to work for the EU with my current German visa.

SKILLS

[React.js](#), Responsive Development, Project, Portfolio, Program, and Product Management, Change Management, Strategic Thinking, Leadership, Management, Collaboration, Problem Solving

LANGUAGE

English ★★★★★ Native/Fluent

Spanish ★★★★★ B1

German ★★★★★ A1

AWARDS/ACCOMPLISHMENTS

- What Works Cities [Certified Gold](#) - Bloomberg Philanthropies

- Award Winning [Short Term Rental Tool](#)

- [No. 1 Digital City](#) in 2024 among cities with populations between 125,000 and 249,000

- Established Project Management Best Practices for multiple organizations

owner as well as training of 100+ users

- ❖ Improved operational efficiency by 10-20% by establishing process and procedures for project lifecycle and prioritization specifically for MS Dynamics customizations and processes
- ❖ Established Identity Access Management (IAM) practices

IT Project Manager – Consulting/Contract

IntraEdge (for the City of Phoenix)

Arizona, USA

Aug 2020 - Jun 2021

- ❖ Delivered 3 highly visible and politically complex projects for the Phoenix Police technology teams
- ❖ Budget and resource management, heavy use of project web application tools PMBOK standards such as phase gates, requirements sign off, and strict governance practices
- ❖ Frequent presentations to city leadership with project progress, options, risks, issues

Onboarding Lead – Consulting/Contract

Apex Systems (for Wells Fargo)

Arizona, USA

Apr 2019 - Aug 2020

- ❖ Engage application teams to onboard 30 applications to the IAM Enterprise Solution

Project Manager – Consulting/Contract

RGP Consulting (for American Express)

Arizona, USA

Jun 2018 - Aug 2019

- ❖ Identify Access Management (IAM) policy and technology integration. Secure applications for PCI compliance standards
- ❖ Data research and manipulation to prepare for IAM audit and certifications

Various Positions – Portfolio Manager, Product Manager, Senior Project Manager

Time Warner Cable

Colorado, USA

Dec 2006 - Dec 2016 (Work gap between Apr 2013 to Sep 2014 for family support)

Product Manager, Project Manager/CPE Portfolio Manager

- ❖ Create and manage High Speed Data hardware device roadmap for 3 vendors across 12 devices
- ❖ Scrum Master and product owner using Jira and Kanban for new product features and software development
- ❖ Manage 4 person team for technical writing, requirements, training for installation for wireless technology
- ❖ Management of 4 equipment vendors, product roadmap, software development and middleware integration

EDUCATION

[California Coast University](#)

BA – Psychology

Arizona, USA

Dec 2015 – Oct 2019

[University of Phoenix](#)

AA-Business Administration

Colorado, USA

Oct 2006 – Mar 2008

[Horizon High School](#)

Diploma

Colorado, USA

June 1994

CERTIFICATIONS

[SheCodes](#)

Junior Web Developer – In Progress

[Project Management Institute \(PMI\)](#)

PMP #1507482

December 2012 – May 2027

[Scrum Alliance](#)

Certified Scrum Master

March 2020

WEBSITES

LinkedIn: [Shanna Jones](#)

TECHNOLOGIES

MS Suite – PowerPoint, Word, Excel, Teams, Planner, Project, SharePoint, Dynamics, Power Apps

Cherwell, ServiceNow, Jira, Asana, Sensei, Azure DevOps, SmartSheet

[React.js](#), Responsive Development, HTML, CSS, JavaScript, Git, GitHub